

REGULAR MEETING OF THE BOARD OF DIRECTORS

6:30 P.M. WEDNESDAY JAN 13, 2021

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff, and the public may participate remotely via the Zoom.com platform at <https://zoom.us/j/99633485396?pwd=QXRwbWxqM250ZUdKVjFENGQyQkpBZz09> or by entering Meeting ID: **996 3348 5396**, Passcode: **417999** in the Zoom app for audio/visual capability or by calling 1-669-900-9128 (enter webinar ID and press # when prompted for participant ID) for audio only.

Copies of the agenda are available for inspection at the District's website: <http://www.purissimawater.org>. You also may view meeting minutes after the meeting on our website.

Public Comments: Members of the public are encouraged to participate remotely. Public Comment on Items *Not* on the Agenda (limit one per person) must be submitted via email 24 hours prior to the meeting's call to order to Phil Witt at philw@purissimawater.org. Public comments on individual agenda items (limit one per person PER AGENDA ITEM) must be submitted (a) via email 24 hours prior to the meeting's call to order to the General Manager at philw@purissimawater.org, or (b) via the call-in number before each agenda item is presented. For comments submitted *prior* to the meeting, please indicate in your email the agenda item to which your comment applies. Public comment may be submitted via email to philw@purissimawater.org. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in the Meeting Minutes that will be posted online following Board approval at <http://www.purissimawater.org>. Although public comments are generally limited to three minutes per person per comment, the Board Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Agenda

- 6:30 1. CALL TO ORDER, ROLL CALL
- 6:35 2. COMMENTS FROM THE PUBLIC
- 6:40 3. WELCOME NEW DIRECTOR ESSY STONE Discussion
- 6:50 4. CONSENT CALENDAR
Items appearing on the Consent Calendar are considered routine and will be adopted in one motion, except for any item removed for separate consideration elsewhere on the agenda. The President will ask the Board and the audience for requests to remove these items.
- A. APPROVAL OF MINUTES: REGULAR MEETING OF THE BOARD NOVEMBER 11, 2020
 - B. APPROVAL AND RATIFICATION OF NOVEMBER & DECEMBER 2020 DISBURSEMENTS PAID IN DECEMBER 2020 IN ACCORDANCE WITH RESOLUTION 2013-9 (DISBURSEMENTS SIGNED BY DIRECTOR HOLTZ, DIRECTOR JORDAN & PHIL WITT)
 - C. FINANCIAL REPORTS FOR: REVENUES, EXPENDITURES, AND CAPITAL IMPROVEMENT PROJECTS FOR NOVEMBER & DECEMBER 2020
 - 1. Outstanding non-customer accounts receivable

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| 7:00 | 5. | APPOINTMENT OF PRESIDENT AND VICE PRESIDENT OF THE BOARD FOR 2021 | Discussion/Action |
| 7:10 | 6. | APPROVAL OF REVISED MINUTES: REGULAR MEETING OF THE BOARD OCTOBER 14, 2020 | Discussion/Action |
| 7:20 | 7. | FIRE HYDRANT REPLACEMENT POLICY | Discussion |
| 7:40 | 8. | LOS ALTOS HILLS COUNTY FIRE DISTRICT
A. Fire flow requirements and design
B. Hydrant Replacement/Upgrades During a Water Main Replacement
C. Leak sensors | Discussion/Action |
| 8:00 | 9. | TAAFFE/ELENA/MOODY ROAD WATER MAIN REPLACEMENT PROJECT, APPROVE PAKPOUR CONSULTING GROUP REQUEST NO.1 FOR \$105,909 | Discussion/Action |
| 8:15 | 10. | ENGINEERS REPORT
A. Taaffe/Elena/Moody Road Water Main Replacement-Progress Payment No. 7&8
B. Concepcion/Fremont Road Improvements - Schedule Update
C. Capital Improvement Project - Duval, Elena North, Padre Ct., and Seton Improvements | Discussion/Action |
| 8:45 | 11. | ATTORNEY'S REPORT | Update |
| 8:50 | 12. | MANAGER'S REPORT
A. Field Report
B. Customer Communications | Update |
| 9:25 | 13. | DIRECTORS' REPORT
A. BAWSCA, Valley Water, ACWA/JPIA and other agency topics
B. Directors' comments | Update |
| 9:45 | 14. | PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Closed Session #1)
Title: General Manager
Closed Session Pursuant to Government Code Section 54957 | Discussion/Action |
| | 15. | CONFERENCE WITH LABOR NEGOTIATOR (Closed Session #2)
Agency designated representative: Brian Holtz
Unrepresented Employee: General Manager | Discussion/Action |
| | 16. | BREAK FOR ADDITIONAL NEGOTIATIONS BETWEEN LABOR NEGOTIATOR AND UNREPRESENTED EMPLOYEE | |
| | 17. | RECONVENE TO CLOSED SESSION #2 FOLLOWING LABOR NEGOTIATIONS
Agency designated representative: Brian Holtz
Unrepresented Employee: General Manager | Discussion/Action |

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| 18. | RECONVENE TO OPEN SESSION AND REPORT FROM CLOSED SESSION | |
| 19. | CONSIDER COMPENSATION ADJUSTMENT FOR GENERAL MANAGER FOR 2021 | Discussion/Action |
| 10:45 20. | AGENDA ITEMS FEBRUARY 10, 2021 | Discussion |
| 10:50 21. | ADJOURNMENT | Action |

ACCESSIBILITY FOR INDIVIDUALS WITH DISABILITIES

Upon request, PHWD will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least two days before the meeting. Requests should be emailed to philw@purissimawater.org or submitted by phone at (650) 948-1217. Requests made by mail (sent to Purissima Hills Water District, 26375 Fremont Road, Los Altos Hills, CA) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.