CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE President Evans called the regular meeting to order at 6:00 p.m. in the District office.

Directors Present: President Evans, Directors Ernie Solomon, Brian Holtz, Steve Jordon, and Kathy Knopoff

Staff Present: Patrick Walter, General Manager; Phil Witt, Assistant General Manager; Joubin Pakpour, Engineer, Pakpour Consulting Group (teleconference); Catherine Groves, Attorney, Hanson Bridgett; and Ray Collins, Office Manager/District Secretary

The Pledge of Allegiance was recited.

2. COMMENTS FROM THE PUBLIC Attending were Gary Kremen, member of the Board of Directors Valley Water; Valley Water staff members Vanessa De La Piedra, P.E. Groundwater Management Unit Manager; Garth Hall, Deputy Operating Officer, and George Cook, Senior Water Resources Specialist. Also attending was customer Chris Taelemans who expressed concerns about her claim for damages caused by a main leak on Moody Rd.

3. CONSENT CALENDAR It was moved by Director Jordan, seconded by Director Knopoff, to approve the Consent Calendar. Motion approved unanimously—voice vote.

4. VALLEY WATER PRESENTATION ON GROUNDWATER. Valley Water Director Kremen explained the Ground Water Benefit Zone Study and how a proposed rate change on well-use effects some well users in the PHWD service area. Valley Water proposes to change the two current rate zones into six zones that reflect updated geologic data and better define the local groundwater basin. Though this basin is not directly recharged by Valley Water, well users may benefit from Valley Water activities. Therefore, the new six zones will have different rates which should help ensure users pay only for benefits received from Valley Water. PHWD does not manage customers’ wells nor deliver groundwater. However, PHWD drilled two unproductive wells intended for its operational use, that were subsequently abandoned due to very poor water quality and quantity.

5. DRAFT FY 2019-20 OPERATIONS AND CIP BUDGET The GM described how historical parameters are used to make the budget forecast, and that revenue is based on the District’s supply allocation of 792,831 ccf which is consistent with the SFPUC supply assurance. However, the Board asked that the revenues projections be reduced to a more conservative usage that reflects the current fiscal year. Results of forecast revenue and expenditures show a need to borrow approximately $2 million for the planned Taaffe/Elena Rd. Main Replacement project. The GM will revise the budget with two loan scenarios and repayment terms for the Board’s consideration at their June 12, 2019 meeting.

6. APPROVAL OF $75,000 FOR ADDITIONAL PAVING ON ELENA RD. REQUIRED BY THE TOWN OF LOS ALTOS HILLS DUE TO THE DAMAGE FROM THE ELENA MAIN LEAK FOR A TOTAL PROJECT COST NOT TO EXCEED $150,000. It was moved by Director Knopoff, seconded by Director Solomon, to approve the bid from K&M Asphalt to add to its scope of work to slurry seal for $12,430 and stripe with reflectors for $6,400 for an amount not to exceed $20,000. K&M Asphalt was the lowest bid. Motion approved unanimously—voice vote. The procurement policy was waived because of the urgent need to improve paving conditions on the road. Because the Town of Los Altos Hills rejected the District’s invitation to manage the repairs with funding from the District, a letter will be sent to the Town documenting the condition of the storm drain and the potential for subsequent asphalt damage to Elena Road.
7 OPERATIONS SITE LEASE RENEWAL TERMS Nothing to report.

8. APPROVAL TO FUND REGISTRATION FEE OF $65 FOR SUSTAINABLE SILICON VALLEY CONFERENCE MAY 29, 2019 It was moved by Director Holtz, seconded by Director Knopoff to approve funding the registration for all Directors who want to attend. Motion approved unanimously – voice vote.

9. ENGINEER’S REPORT

A. TAAFFE/ELENA CAPITAL PROJECT The Engineer reported that design is 80% complete. He also reported that the trend in construction cost is rising and that indicates an approximately 25% increase above the Taffee Elena project cost estimate made in 2018. The Board anticipates that the Los Altos Hills County Fire District (LAHCFD) will share the construction cost.

B. MEETING WITH SANTA CLARA COUNTY FIRE DEPARTMENT REGARDING REPORTING OF AVAILABLE FLOWS The Engineer reported that he, the AGM, and the GM met on April 30, 2019 with Santa Clara County Fire District regarding the reporting of available flows for new homes which are used for fire sprinkler design. He will make improvements to flow reports that are used by District customers and contractors.

C. CALIBRATION REPORT The Engineer explained the purpose of the report. The report explains how hydraulic models are used to simulate operating conditions and represent the general configuration of the District’s distribution system. Calibration is then performed to ensure model components and their results align with actual field conditions thereby allowing the model user to accurately mimic operational conditions. After extensive field testing, the Engineer concluded that the model mimics closely operating conditions and is considered calibrated.

10. ATTORNEY’S REPORT

A. BROWN ACT FOLLOW UP The Attorney offered a follow up discussion on questions from her presentation at the April 10, 2019 Board meeting.

11. MANAGER’S REPORT

A. FIELD REPORT

- Finished installing 50-60 Beacons.
- Relocated 2” PRV and 2” backflow at 12234 Tepa to stop water hammer from causing the RP to break.
- Installed 8” DI with 3 new 1” service lines on Wildcrest; also installed an upgraded service to 1”1/2 and 2” backflow.
- Installed 8” check valve with vault at Matadero Creek Pump Station.
- Installed new 8” 3 valve set at Concepcion and Corte Madera.

Main Breaks

- Maurer Rd. leak on a 1” service line. The leak was pin hole in the copper service near the angle stop.
- Concepcion and Westwind leak on an 8” CI. This was a split in the cast iron pipe that caused 29’ of 8” DI to be installed.
- Elena Rd. below Foothill had a leak on an 8” CI main. The leak was an 8’ split, the fix was to replace 11’ of new DIP. There was significant damage to the roadway. Almost 120’ of both lanes of Elena need to be repaved.
- A hydrant was hit at Saddle Mtn. and Stirrup Wy. Crew helped the LAHCFD facilitate a repair with DACO Construction.

B. The GM reported that auditors from James Marta & Co. conducted their first phase of field work for the FY18/19 audit.
12. DIRECTORS’ REPORT

A. BAWSCA, ACWA/JPIA, SCVWD, AND OTHER AGENCY ISSUES Director Jordan discussed his trip report from the ACWA/JPIA Spring Conference May 8-10, 2019. He summarized the impact of wildfires on water service. Director Knopoff reported on sessions she attended at the same conference and suggested hiring a summer intern and collaborating with other Districts on contracted shared websites.

B. DIRECTORS’ COMMENTS Director Holtz reported that he attended the April 23, 2019 webinar Wildfire Preparedness: Wish I knew then what I know now. The link to this webinar is provided on the District’s website www.purissimawater.org/newsletters.

C. LOS ALTOS HILLS COUNTY FIRE DISTRICT (LAHCFD) Director Jordan reported that he, Director Evans and GM met with LAHCFD Commissioners on May 13, 2019 and he expects that LAHCFD will approve the cost sharing agreement for the Taaffe/Elena project at their June 18 Commission meeting. The LAHCD will not provide a loan to the District. BAWSCA continues to work on improved storage in case of drought.

13. AGENDA ITEMS FOR JUNE 10, 2019 BOARD MEETING
Funding agreement with LAHCFD
Taelemans claim

14. CLOSED SESSION DISCUSSION/ACTION
The meeting went into closed session at 9:25 p.m.

PUBLIC EMPLOYMENT
Government Code section 54957
Title: General Manager

15. RECONVENE TO OPEN SESSION
The meeting returned to open session at 10:15 p.m. No action taken.

16. ADJOURNMENT The meeting adjourned at 10:15 p.m.

Respectfully submitted

Raylene Collins, District Secretary

Approved: Peter R. Evans
Peter Evans, President