

PURISSIMA HILLS WATER DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS

DECEMBER 12, 2018 Minutes

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** President Jordan called the regular meeting to order at 6:30 p.m. in the District office.

Directors Present: President Jordan, Directors Peter Evans, Ernie Solomon, and Brian Holtz

Staff Present: Patrick Walter, General Manager; Phil Witt, Assistant General Manager, Brandon Laurie, Engineer, Pakpour Engineering; Catherine Groves, Attorney, Hanson Bridgett; and Ray Collins, Office Manager/District Secretary

The Pledge of Allegiance was recited.

2. **COMMENTS FROM THE PUBLIC** None
3. **CONSENT CALENDAR** Item E. Adopt Debt Management Policy was withdrawn from the Consent Calendar. It was moved by Director Evans, seconded by Director Holtz, to approve Items A, B, C, and D of the Consent Calendar. Motion approved unanimously – voice vote.
4. **FINAL AUDIT REPORT AND PRESENTATION OF FY 2017-2018 (DAVID BECKER)** David Becker, Partner of James Marta & Co. discussed the final audit and opinion letter. He concluded that financial results are positive and the District is in a good net position. It was moved by Director Solomon, seconded by Director Jordan, to accept the Final Audit Report for FY 2017-2018. Motion approved unanimously – voice vote.
5. **APPROVAL OF THE THIRD AMENDMENT TO ANTENNA LEASE WITH TOWN OF LOS ALTOS HILLS.** The General Manager provided an update regarding negotiations with the Town. This item will be discussed at the Board's January 9, 2019 meeting. No action taken.
6. **APPROVAL OF FIRST AMENDMENT TO OPERATIONS CENTER LEASE WITH TOWN OF LOS ALTOS HILLS** No action taken.
7. **RESOLUTION 2018-14 RECOMMENDATION TO FILL OPEN BOARD SEAT** Director Jordan explained that three customers applied for the open Board seat, and all were interviewed. He discussed the reasons for considering Kathleen Knopoff and John Harpootlian as the top two candidates, both being highly qualified, then ultimately selecting Kathleen Knopoff for the reasons outlined in Resolution 2018-14. Resolution 2018-14 and all three of the candidates' applications will be sent for consideration to Supervisor Simitian, County Board of Supervisors. Supervisor Simitian will make an independent selection. It was moved by Director Solomon, seconded by Director Holtz, to approve Resolution 2018-14. Motion approved unanimously – voice vote.
8. **AUTHORIZE PAKPOUR CONSULTING GROUP TO PROCEED WITH DESIGN WORK FOR THE PAGE MILL ROAD, LA PALOMA, AND ALTAMONT ROAD ZONE 4 WATER MAIN REPLACEMENT PROJECT FOR A NOT TO EXCEED AMOUNT OF \$359,000.** This item will be discussed at the Board's January 9, 2019 meeting. No action taken.

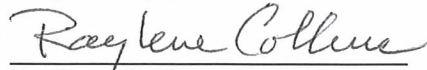
13. AGENDA ITEMS FOR JANUARY 9, 2018 BOARD MEETING

Board seat appointment follow up
Debt Management Policy
Antenna and Operations leases
Reserve Policy

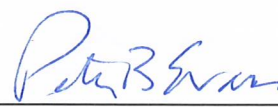
14. APPOINTMENT OF PRESIDENT AND VICE PRESIDENT OF THE BOARD FOR 2019 It was moved by Director Holtz, seconded by Director Jordan, that Director Evans is appointed President and Director Solomon is appointed Vice President for 2019. Motion approved unanimously – voice vote.

15. ADJOURNMENT The meeting adjourned at 8:52 p.m.

Respectfully submitted



Raylene Collins, District Secretary

Approved: 
Peter Evans, President