PURISSIMA HILLS WATER DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS

OCTOBER 10, 2018 Minutes

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE President Jordan called the regular meeting to order at 6:30 p.m. in the Town of Los Altos Hills Council Chambers

Directors Present: President Jordan, Vice President Peter Evans, Directors Robert N. Anderson, Ernie Solomon, and Brian Holtz

Staff Present: Patrick Walter, General Manager; Phil Witt, General Foreman, Joubin Pakpour, Engineer and Brandon Laurie, Engineer, Pakpour Engineering; Catherine Groves, Attorney, Hanson Bridgett; and Ray Collins, Office Manager/District Secretary

The Pledge of Allegiance was recited.

2. COMMENTS FROM THE PUBLIC Customer Chris Taelemans spoke about the damage to her property caused by a break in the District’s water main on Moody Rd. She requested that the District replace the main on Moody Rd. and make this project a top priority.

3. CONSENT CALENDAR It was moved by Director Anderson, seconded by Director Solomon, to approve Item A. Minutes of the Regular meeting of the Board September 12, 2018 as amended, and Items B. and C. of the Consent Calendar. Motion approved unanimously – voice vote.

4. APPROVAL FOR PAKPOUR CONSULTING GROUP:

A. DESIGN PROPOSAL FOR SHARED PROJECTS WITH LOS ALTOS HILLS COUNTY FIRE DISTRICT This item was tabled.

B. INITIATE DESIGN ON THE MOODY RD. MAIN REPLACEMENT PROJECT BETWEEN RHUS RIDGE AND FRANCEMONT FOR A FEE NOT TO EXCEED $35,000. It was moved by Director Evans, seconded by Director Anderson, to approve Pakpour Consulting Group to initiate design on the Moody Rd. Main Replacement Project for a fee not to exceed $70,000. Motion approved unanimously – voice vote.

5. AUTHORIZATION FOR ECHO LOGICS LEAK DETECTION AND GRANT PROPOSAL TO SANTA CLARA VALLEY WATER DISTRICT (SCVWD) TO FUND UP TO 50% OR $200,000. The GM explained that the District has approximately 80 miles of pipe and most of that installed in the 1950’s and 1960’s. He said that the District averages 12 leaks a year, but in the first six months of 2018 the District didn’t have any leaks, but had 14 leaks in July and August. He discussed how Echo Logics equipment is a cell based fixed network that continuously listens to the pipes and sends out an alert when detecting a leak. The benefit is to repair a leak when it first starts before it turns into a large leak or catastrophic failure. The GM also suggested that early leak detection could also reduce unaccounted lost water; it therefore contributes greatly to conservation efforts.

It was moved by Director Jordan, seconded by Director Holtz, to fund up to 50% or $200,000 whichever is greater of the total cost of the leak detection equipment, and submit a grant proposal to Santa Clara Valley Water District for matching funds of 50% of the total cost. Motion approved unanimously – voice vote.

6. PROPOSAL TO AMEND DISTRICT’S RATE AND FEE SCHEDULE TO ADJUST RATES
FOR ALL CUSTOMERS

A. OPEN PUBLIC HEARING PURSUANT TO PROPOSITION 218. The public hearing was opened at 7:05 p.m. The GM introduced the item and explained that the District went well beyond the minimum procedural requirements of Proposition 218 by sending the notice of proposed rate increase to property owners and customers and posting the notice on its website at least 45 days in advance of the public hearing. In addition, the District accepted protests in advance of the public hearing and now was holding the public hearing and accepting additional protests.

B. PRESENTATION OF WATER RATE STUDY BY BARTLE WELLS Alex Handlers from Bartle Wells discussed the Rate Study and proposed rates. Alex Handlers explained that the proposed rates do not exceed the cost to provide the service and the costs for each tier do not exceed the proportional cost of services attributable to the property.

Public Comment:
1. Customer Dru Anderson spoke about the high quality of the water and supported the rate increase.
2. Customer Michael Kuranoff spoke about the need for infrastructure improvements and supported the rate increase.
3. Customer Richard Jones spoke against the increase in the Readiness to Serve charges.
4. Customer Jill Snyder questioned the need to pass through SFPUC rates.
5. Customer Jim Abraham spoke against flat rate charged to institutions.
6. Customer Amy Stroud requested help with installation of grey water systems.

C. CLOSE PUBLIC HEARING The public hearing was closed at 7:50 pm.

D. CONSIDERATION OF RESOLUTION 2018-07 AMENDING RATE AND FEE SCHEDULE TO ADJUST RATES FOR ALL CUSTOMERS. Director Evans commented that the rate study shows the District is operating efficiently, that it's important to replace aging infrastructure, and being in the forefront of advanced metering with the Beacon AMI enables customers to save money. Director Solomon commented that the District rates are among the lowest of other agencies in the Bay Area. Director Anderson agreed that the District is working efficiently. The Engineer explained that the District's new infrastructure will be ductile iron pipe which is reliable, will perform better in a seismic event, and with cathodic protection, has an expected life of 200 years. The District did not receive written protests from a majority of the property owners/customers directly responsible for paying the water bill. Having satisfied all of Proposition 218's procedural and substantive requirements, it was moved by Director Anderson, seconded by Director Solomon, to approve Resolution 2018-07. Motion approved unanimously – voice vote.

7. ENGINEER'S REPORT The Engineer reported that the survey on the Taffee Elena Main Replacement Project is complete. He said the design of the Moody Rd. Main Replacement Project will be moved to priority.

8. ATTORNEY'S REPORT Nothing to Report

9. MANAGER'S REPORT

A. UPDATE ON PURISSIMA RD. MAIN REPLACEMENT PROJECT:
Phase 1 is complete. Paving was completed the week of October 1, 2018.
Phase 2 is complete. Paving was completed the week of October 1, 2018. Thermal striping is scheduled for week of October 15, 2018. There were three change orders for Phase 2:
1. There was concrete treated base for 600 feet due to Highway 280.
2. An unmarked private force sewer main was hit while digging to reconnect a hydrant.
3. Due to the depth of the hydrant lateral, relative to the location of the sewer main, it was decided to relocate the hydrant on the corner of Purissima Rd. and Elena Rd.
Phase 3 is complete. Paving was completed the week of October 1, 2018.
B. UPDATE ON THE TOWN’S REIMBURSEMENT OF CONSTRUCTION COSTS ETC. AND STATUS OF PROPOSED ANTENNA. The GM reported that the reimbursement of construction and electricity costs of the existing antenna was approved by the Town of Los Altos Hills Town Council.

C. FIELD REPORT

➢ Matadero Pump Station. DACO has started potholing for the Hungry Horse Tank check valve. McCann Electrical Panel. Pump 2 starter panel was received and returned to repair deficiencies; The vendor is still working on the panel.

MAIN BREAKS

➢ Fremont Rd. There was a leak on a corp and saddle near Bullis School. The saddle and corp were replaced.

➢ Country Way. There was a small leak at the end of Country Way. The corp was directly tapped into the main, which was leaking past the corroded threads. A new saddle and corp were installed.

➢ Julietta Lane. There was a corporation valve on the main that had cracked threads. The corp was replaced.

➢ Altadena Rd. On October 2nd a leak occurred on the 6” cast iron main. The pipe had a 7 foot split on the bottom and was replaced with 22 feet of ductile iron pipe. PHWD SCADA records indicate that the leak started at 2 a.m. causing La Cresta tank and Elena tank to drain to 3.4 feet and 3.9 feet respectively. Both Deer Creek Pump 3 and McCann Pump 3 were also running to fill the tanks. The main was shut off at 7:30 a.m. There was a significant amount of mud to clean up on Altadena Rd. as well as damage to the road, but, no damage to any of the residences. The leak was calculated at 1.87 million gallons

D. CUSTOMER COMMUNICATIONS None to report.

10. DIRECTORS’ REPORT

A. BAWSCA, ACWA/JPIA, SCVWD, AND OTHER AGENCY ISSUES Nothing to report.

B. DIRECTORS’ COMMENTS. Director Jordan and the GM will have an informational meeting with SCVWD officials regarding a grant proposal for the Echo Logics leak detection equipment.

11. AGENDA ITEMS FOR NOVEMBER 14, 2018 BOARD MEETING

Appointment of representative to BAWSCA Board of Directors.

Subcommittee to appoint Director to fill vacancy.

12. ADJOURNMENT It was moved by Director Anderson, seconded by Director Evans, to adjourn at 8:45. Motion approved unanimously – voice vote.

Respectfully submitted
Raylene Collins, District Secretary

Approved: [Signature]
Steve Jordan, President