1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** Vice President Evans called the regular meeting to order at 6:30 p.m. in the District office.

Directors Present: Directors Peter Evans, Robert N. Anderson, Ernie Solomon, and Steve Jordan (teleconference)

Staff Present: Patrick Walter, General Manager; Phil Witt, General Foreman, Joubin Pakpour, Engineer, Pakpour Engineering; Catherine Groves, Attorney, Hanson Bridgett; and Ray Collins, Office Manager/District Secretary

The Pledge of Allegiance was recited.

2. **COMMENTS FROM THE PUBLIC** Customer Kjell Karlsson attended.

3. **CONSENT CALENDAR** It was moved by Director Anderson, seconded by Director Solomon, to approve the Consent Calendar. Motion approved (4-0) roll-call vote.

4. **DISCUSS PROPOSAL TO LOS ALTOS HILLS COUNTY FIRE DISTRICT (LAHCFD) TO INITIATE DESIGN PHASE OF SHARED PROJECTS** Director Jordan reported on the expected design and construction timeframes of shared projects. He asked staff to prepare a definitive proposal to the LAHCFD Commission that describes the proposed cost sharing of LAHCFD priority projects, and includes the proposal to design the Page Mill and Altamont projects, and present that proposal to the Commission for consideration at its Oct. 16, 2018 Commission meeting. Director Jordan said that prior to completing a formal cost sharing agreement, a resolution from LAHCFD indicating its intent to fund its share of the design phase of the LAHCFD priority projects should allow the District to approve a contract to Pakpour Engineering to initiate design that will enable construction in early 2020. The LAHCFD resolution should address the cost sharing and approve the PCG proposal.

5. **APPROVE BALANCE OF $209,235 FOR PAKPOUR CONSULTING GROUP DESIGN PROPOSAL FOR THE TAAFFE AND ELENA RD. MAIN REPLACEMENT PROJECT** The GM explained that the Board approved funding of $65,000 for Phase I at its August 8, 2018 meeting and that this request is to approve the balance of $209,235. The total design cost is $274,235. The Engineer said the topographic survey is underway and that the original proposal is unchanged. It was moved by Director Anderson, seconded by Director Solomon, to approve funding of $209,235. Motion approved (4-0) roll-call vote.

6. **RESOLUTION 2018-06 DECLARING OFFICIAL INTENT TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF DEBT** The GM explained that the purpose of the resolution is to declare its official intent to reimburse the costs expenditures of the Purissima Road Mains Project with proceed of debt in compliance with the Treasury Regulations section 1.150-2 The GM explained that this resolution was a cautionary measure and he didn’t expect to borrow funds for the project. It was moved by Director Anderson, seconded by Director Solomon, to approve Resolution 2018-06. Motion approved (4-0) roll-call vote.

7. **ENGINEER’S REPORT** Nothing to Report
8. **ATTORNEY’S REPORT** The Attorney discussed the process of appointing a new member of the board when Director Anderson retires and vacates his position on the Board in December 2018. The District may publish a notice requesting applications for the position when the vacancy becomes official at the date of the general election November 6, 2018.

9. **MANAGER’S REPORT**

**A. UPDATE PURISSIMA RD. MAIN REPLACEMENT PROJECT** The GM reported on the project:

- Phase 1: Complete, except for paving, and in service from Rhoda to Deer Creek Ln. There were two change orders; there was concrete treated base for the entire length of the 500 feet due to Highway 280. A three valve set was installed at Rhoda to add a valve and to replace defective Mueller valves installed on the 1995 Mains Project.
- Phase 2: Approximately 900 linear feet of the 12” DIP has been installed.
- Phase 3: Complete, except for paving, and is in service on Viscaino Rd from Canario Way to Roble Ladera. There was a change order for extra pipe to connect and install a three valve set on the 8” AC Roble Ladera crossing as well as relocating a hydrant about 40 feet closer to the Roble Ladera tee.

**B. FIELD REPORT**

- Crew replaced the Town’s 1 ½” RP at the corner of Stonebrook and El Monte that was hit by a car. **Main Breaks**
- **ANACAPA DR.** On August 10th a leak on Anacapa/Ascension. An 8 foot section of 8” CI main blew out. Crew replaced the pipe with 25’ of new DIP. There was some landscape damage to the house below and significant damage to a newly installed path.
- **PURISSIMA RD.** On August 17th a full circle crack occurred on the 6” CI main on Purissima Road near the baseball fields. The leak was fixed with a leak clamp. There was no damage to public or private property.
- **TAAFFE RD.** On August 22nd a leak occurred on the 8” AC main on Taaffe Rd at the lower DeZahara Way intersection. The leak was a full circle crack and was repaired with a clamp. No property damage.
- **FREMONT RD.** On August 24th a leak occurred on an 8” CI main on Fremont Road in front of Town of Los Altos Hills parking lot. The leak was a full circle crack and was repaired with a leak clamp. No Property damage.
- **MOODY RD.** On August 26th a leak occurred on an 8” CI main on Moody Road between Moody Springs Ct. and Old Snakey. The leak was caused by a 5 foot long corrosion hole and a split. The main leak did considerable damage to the road and the property below the road due to the pressure and failure mode. Crew installed 14’of DIP and a 45 degree fitting and additional 7’ of DIP. In the past, 5-6 leaks occurred on this same stretch of main, mostly full circle cracks. The lower property had significant erosion with mud and water in the front yard and into the crawl space. The water also created a significant scar on the Adobe Creek bank behind the property. We are working with JPIA and environmental agencies to repair the damage.
- **ALTAMONT RD.** On August 28th a small leak on Altamont Road near Natoma Road was found to be an old flushing valve that was buried three feet deep in Altamont Road. The fix was to remove the valve and install 4 feet of DIP.

**C. CUSTOMER COMMUNICATIONS** None
10. DIRECTORS’ REPORT

A. UPDATE LOS ALTOS HILLS EMERGENCY COMMUNICATION COMMITTEE (ECC) ANTENNA ON LA CRESTA TANK Director Jordan reported that he and the GM met with Town of Los Altos Hills Councilman Gary Waldeck and City Manager Carl Cahill to discuss the proposed antenna on La Cresta Tank. They discussed issues relating to the design and construction of the antenna tower installed from 2007 to 2009. They agreed that the District would submit invoices to the Town for the work, and that the Town had issued or will issue the necessary permits.

B. BAWSCA, ACWA/JPIA, SCVWD, AND OTHER AGENCY ISSUES Director Anderson reported on topics related to BAWSCA.

C. DIRECTORS’ COMMENTS Director Jordan reported that SCCVWD may fund certain conservation projects, such as main leak detection equipment, from property taxes collected for the State Water Fix.

11. AGENDA ITEMS FOR OCTOBER 10, 2018 BOARD MEETING

Rate Hearing

Resolution authorizing Pakpour design for shared projects contingent on LAHCFD formal approval.

ECC Antenna proposal

12. ADJOURNMENT The meeting adjourned at 8:10 pm

Respectfully submitted

Raylene Collins, District Secretary

Approved:

Steve Jordan, President