1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** President Jordan called the regular meeting to order at 6:30 p.m. in the District office.

Directors Present: President Jordan, Peter Evans, Ernie Solomon, Brian Holtz, and Robert N. Anderson (teleconference)

Staff Present: Patrick Walter, General Manager; Brandon Laurie, Engineer; Catherine Groves, Attorney; Hanson Bridgett; and Ray Collins, Office Manager/District Secretary

The Pledge of Allegiance was recited.

2. **COMMENTS FROM THE PUBLIC** None to Report

3. **CONSENT CALENDAR** It was moved by Director Jordan, seconded by Director Solomon, to approve Item A. Minutes of the February 14, 2018 Board Meeting as amended, and Items B. and C. of the Consent Calendar. Motion approved unanimously—roll call vote.

4. **RESOLUTION 2018-01 APPROVING PURISSIMA HILLS WATER DISTRICT’S GRANT APPLICATION TO SANTA CLARA VALLEY WATER DISTRICT (SCVWD) SAFE, CLEAN WATER AND NATURAL FLOOD PROTECTION PROGRAM FOR THE RESIDENTIAL ADVANCED METERING PROJECT AND AUTHORIZING THE GENERAL MANAGER TO ACCEPT GRANT FUNDS** The GM explained that in November 2017 the District submitted a proposal for a grant from the SCVWD that would provide shared funding of $50,000 for the purchase of 600 Beacon registers and endpoints. In February 2018, the District was awarded that grant. It was moved by Director Evans, seconded by Director Holtz, to approve Resolution 2018-01. Motion approved unanimously—roll call vote.

5. **HOLMAN CAPITAL- HELPING PUBLIC AGENCIES ADDRESS UNFUNDED INFRASTRUCTURE** The GM explained that the District has a backlog of a $15M capital improvement program (CIP). In order to fund those improvements, it may be necessary to obtain financing. He invited Frank J. Gill IV, Vice President of Holman Capital to discuss how his company can provide financing. Mr. Gill explained that the alternatives of issuing bonds or borrowing from state revolving funds are not the best options for the District. He then explained that Holman Capital, offers a relatively low cost of issuance and an ability to provide funding within 45 days. Director Jordan mentioned the need to prepare a plan that forecasts the phasing of projects and their impact on rates. This plan may indicate the right blend of financing and rate increases. No action taken.

6. **ENGINEER’S REPORT** Nothing to report.
7. ATTORNEY’S REPORT

A. THIRD AMENDMENT TO LEASE AUTHORIZING TOWN OF LOS ALTOS HILLS TO USE LA CRESTA TANK SITE FOR EMERGENCY COMMUNICATION EQUIPMENT  The Emergency Communications Committee (ECC) proposed to locate an antenna on the roof of the La Cresta Tank. The GM explained that the proposed 20 pound antenna can be attached to the tank with a magnetic mount thereby eliminating the need for welding and associated structural analysis.

Director Jordan expressed concern that the District is not charging the Town for the use of the tank. He noted that in 2004, the District had amended its real estate lease with the Town to allow the placement of an ECC antenna at La Cresta Tank for a minimal charge of $1.00. Commercial cell phone companies with antennas on District property are charged much more. The GM explained that the low rate was negotiated as part of the lease agreement that enabled the District to construct its new office building on Town owned property.

Director Jordan suggested that the new antenna should be charged rent at the market rate. Director Anderson remarked that he would be against charging market rate because the antenna’s primary purpose is public safety in an emergency. Director Evans agreed and said that the value of ham radio short wave antenna could not be compared with commercial cell phone antennas. Director Holtz asked to learn more about the overall context of the District’s other business relationships with the Town; the Town raises the lease payment every year while benefiting from free water available to the Town’s sewer flushing operations.

8. MANAGER’S REPORT

A. FIELD REPORT

- Chloramine Boost Station. Chemicals are on-site and the chloramine boost system is ready for production. Training, calibration, and start-up with PAX is scheduled for Thursday, March 15. The crew will continue to hand test once a week as the boost system gets up to speed.
- McCann Tank Two Drain. New drain is installed for the new flush clean out.
- Page Mill Tank Driveway. All of the cobble stone has been removed from the driveway and replaced with base rock.
- Altamont Electrical Triad and Holmes Surveyors surveyed the back hill from Altamont Tank site to Moody Ct. It appears that the two water mains and electrical line are not located in the easement.
- JPIA Phil met with Scott Wood from the JPIA for the annual tour of the District. Scott approved of the overall condition of the District, including the Vinedo main replacement, seismic improvements, and the chloramine boost station.

B. The GM is invited by Badger Meter Co, to participate in a market research focus group at their manufacturing plant in Milwaukee, Wisconsin on April 18 and 19, 2018. Badger offered to pay airfare, lodging, if appropriate.

C. CUSTOMER COMMUNICATIONS Nothing to report.

9. REVISIONS TO THE BILL ADJUSTMENT POLICY The District Secretary explained the changes made to the draft Bill Adjustment Policy. It was moved by Director Solomon, seconded by Director Evans, to approve the Bill Adjustment Policy as amended. Motion approved unanimously – roll call vote.
10. DIRECTORS' REPORT
   A. BAY AREA WATER SUPPLY AND CONSERVATION AGENCY (BAWSCA), ACWA/JPIA, SCVWD, AND OTHER AGENCY ISSUES Nothing to report
   B. DIRECTORS' COMMENTS
      Director Evans has a schedule conflict with the Board meetings in April, May, and June. It was moved by Director Jordan, seconded by Director Holtz, to move the April 11, 2018 regular meeting of the Board to April 12, 2018. Motion approved unanimously –roll call vote.

11. AGENDA ITEMS FOR APRIL 12, 2018 BOARD MEETING Reschedule the May 9, 2018 Board meeting.

12. ADJOURNMENT The meeting adjourned at 9:20 p.m.

Respectfully submitted

Raylene Collins, District Secretary

Approved: _______________
Steve Jordan, President