PURISSIMA HILLS WATER DISTRICT
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

APRIL 12, 2017 Minutes

1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE  President Holtz called the regular meeting to order at 6:30 p.m. in the District office.


Staff Present:  Patrick Walter, General Manager; Brandon Laurie, Engineer; Catherine Groves, Attorney, Hanson Bridgett; Phil Witt, General Foreman, and Ray Collins, Office Manager/District Secretary

The Pledge of Allegiance was recited.

2. COMMENTS FROM THE PUBLIC  None

3. CONSENT CALENDAR  It was moved by Director Anderson, seconded by Director Solomon, to approve the Consent Calendar. Motion approved unanimously – voice vote.

4. APPOINTMENT OF A DIRECTOR TO THE BOARDS OF THE BAY AREA WATER SUPPLY & CONSERVATION AGENCY (BAWSCA) AND THE BAY AREA REGIONAL WATER SYSTEM FINANCING AUTHORITY  It was moved by Director Jordan, seconded by Director Evans, to reappoint Director Anderson to the Boards of BAWSCA and the Bay Area Regional Water System Financing Authority. Motion approved unanimously – voice vote.

5. ENGINEER’S REPORT:  No Reports

6. MANAGER’S REPORT

   A. FIELD REPORT

   ➢ Chloramine Boost Station: Installation continues at Neary. The tank is ready to be put into service once the welding work is painted. Valves were added in order to route chlorine to boost either tank 1 or 2. Neary tank is being cleaned and tested and is expected to return to service the week of April 17.
   ➢ Page Mill Electrical Service: The electrical service was connected from PG&E to the main panel box. The electrical functionality was cut over from the temporary box to the new electrical box in front of the tank.
   ➢ Matadero Pump Station: was pot-holed to determine the location of existing facilities in order to install a mag meter to record pump station water flow. The flow meter will be connected to the Beacon network.
   ➢ Lucero Lane:  An isolation valve was installed to isolate a cross country main to Almaden Ct. In case of a main leak on the cross country main, two valves can be turned off allowing water service to customers on either side. Two services and an air release were upgraded to current standards.
   ➢ La Cresta Tank 2: The 3 year recoating inspection was performed by Phil Witt and Pat Sweeny of CSI Services Inc. Paint repair work will start in the next couple of weeks.
   ➢ Foothill Lane:  An isolation valve was installed to provide customers on the northern side of Foothill Ln water service in the event that there is a leak on the southern side of Foothill Ln.
   ➢ Main Break on La Cresta: On March 23rd a leak occurred on the 8” AC main. A full circle crack was caused by a four inch tree root from a nearby oak tree that grew into the main. The tree root was cut out and the main was clamped. During the shutdown for the repair, staff discovered that a water
valve was paved over at Arasstradero and was subsequently raised. There was no public or private property damage.

- **Allamont Pump Station**: Repaired paving to improve grade-lines to eliminate puddle areas.
- **Severe Storm April 7, 2017** caused a power outage throughout most of Los Altos Hills. The District’s diesel generators successfully ran pumps until the power was returned after two days. The General Foreman described the various options for keeping the pumps running during longer term power outages: 1) Extra fuel stored at the tank locations, 2) Fuel stored at the underground storage tank (UST) at the yard; and 3) Supply promise from Valley Oil.

### B. CUSTOMER COMMUNICATIONS

- The GM reported that a customer requested the Board consider special rates for customers who have occupied secondary units. No action was taken.
- The GM also reported that the end of the drought enables the SFPUC to meet 100% of its customers’ needs this year. The SFPUC will no longer waive the minimum purchase requirements effective July 1, 2017.

### 7. DIRECTORS’ REPORT

#### A. BAY AREA WATER SUPPLY AND CONSERVATION AGENCY (BAWSCA), ACWA/IPIA, AND OTHER AGENCY ISSUES

*Director Anderson* reported that the results of the investigation of repairs on the Mountain Tunnel show that the tunnel is in good condition.

#### B. DATA RETENTION SUBCOMMITTEE

Nothing to report.

#### C. DIRECTORS’ COMMENTS

Director Jordan attended the USGBC Water Conservation Showcase 2017 at the PG&E Center in San Francisco March 21, 2017. Director Evans reported that his Beacon meter Eye on Water reported a leak of 7 gallons/hr. that he soon found. Director Evans encouraged staff to continue outreach to customers with the Beacon meter about the value of finding leaks early.

### 8. CONSIDER CANCELING OR RESCHEDULING THE MAY 10, 2017 BOARD MEETING

Director Jordan suggested the Board consider canceling or rescheduling the May 10, 2017 regular Board meeting because during that time two Directors will be attending the ACWA/IPIA conference May 9-12 in Monterey, and it appears there are no critical agenda items to be discussed. The GM said that the FY17-18 Budget could be distributed by e-mail during May and considered at the June 14, 2017 Board meeting. It was moved by Director Jordan, seconded by Director Anderson, to cancel the May 10, 2017 Board meeting. Motion approved unanimously – voice vote.

### 9. AGENDA ITEMS FOR JUNE 14, 2017 BOARD MEETING

- Appropriations Limit
- FY17-18 Budget
- Data Management Subcommittee

### 10. ADJOURNMENT

It was moved by Director Jordan, seconded by Director Anderson, to adjourn the meeting at 7:20 pm. Motion approved unanimously – voice vote.

Respectfully submitted

Raylene Collins, District Secretary

Approved: 

Brian Holtz, President