1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE: President Anderson called the regular meeting to order at 6:30 p.m. in the District office.

Directors Present: President Robert N. Anderson, Vice President Brian Holtz, and Directors Stephen A. Jordan, Gary Kremen, and Ernest Solomon.

Staff Present: Patrick D. Walter, General Manager; David S. Gehrig, Attorney; Joubin Pakpour, Engineer; and Lucy E. Xavier, District Secretary.

The Pledge of Allegiance was recited.

2. COMMENTS FROM THE PUBLIC: No public was present.

3. CONSENT CALENDAR: After amendments were made to the May minutes, the Consent Calendar was approved unanimously—voice vote.

   A. Approval of Minutes: Regular Meeting of May 11, 2011
   
   B. Approval and Ratification of May 2011 Disbursements—$371,997.46
   

4. RESOLUTION 2011-3—APPRECIATION FOR DIRECTOR SOLOMON’S SERVICE AS THE DISTRICT’S ACWA/JPIA REPRESENTATIVE: It was moved by Director Anderson, seconded by Director Holtz, that Resolution 2011-3, attached hereto, in appreciation for Director Solomon’s service as the District’s representative since 2002 to the Association of California Water Agencies/Joint Powers Insurance Authority, be adopted. The motion was carried unanimously.

5. ENGINEER’S REPORT:

   A. Resolution 2011-4—Accepting as Complete the Zone 2.5 Phase II Project

   The Engineer reviewed his memo of June 3, noting that the District’s contractor, Stoloski & Gonzalez (SG), had completed all major punch list items. He said that La Barranca Road had been slurry sealed on May 19 and that striping was tentatively scheduled for the week of June 6. He then reviewed the final change order analysis and balancing change order. He said that Staff was recommending acceptance of the project and the filing of the Notice of Completion with Santa Clara County.
JUNE 8, 2011

After discussion, it was moved by Director Jordan, seconded by Director Solomon, that Resolution 2011-4, attached hereto, accepting as complete the construction of the Zone 2.5 Phase II Project and authorizing the filing of the Notice of Completion, be adopted. Motion carried—roll call vote.

Ayes: Director Anderson, Holtz, Jordan, Kremen, and Solomon
Noes: None
Absent: None

B. Neary and Page Mill Tanks Structural Upgrades and Seismic Study The Engineer noted that a draft study to determine how well the Neary tank #2 and Page Mill tanks would withstand a major earthquake was ready for review and that he hoped to schedule a meeting in the coming week with the consultant, Staff, and the District's advisory committee (Directors Holtz and Solomon).

6. WATER SUPPLY AUGMENTATION:

A. Quarry Hills Lake Water The Manager noted that he had received a message from the property owner indicating that he was working on the District's request as to what standby charges the District would need to pay in order to maintain facilities at the lake.

7. REVIEW OF DRAFT BUDGET FOR FISCAL YEAR 2011-2012: The Manager reviewed the draft budget for fiscal year 2011-2012. After discussion, the Manager requested that the Board further review the draft budget for approval at the July meeting.

8. MANAGER'S REPORT / COMMUNICATION ITEMS:

A. Resolution 2011-5—Authorization for Payroll Direct Deposit The Board reviewed Resolution 2011-5. After discussion, it was moved by Director Anderson, seconded by Director Solomon, that Resolution 2011-5, attached hereto, authorizing a contract for direct deposit services with Bank of the West for payroll purposes, be adopted. Motion carried—roll call vote.

Ayes: Director Anderson, Holtz, Jordan, Kremen, and Solomon
Noes: None
Absent: None

B. Field Report The Manager reported the following:

- Field employee, Sean Brown, had become a father.
- A three-valve set had been installed on Fremont Pines Lane.
- Neary tank had been cleaned out in anticipation of re-filling the tank.
- District crews have been assisting the contractor, Stoloski & Gonzalez, in shutting down mains for the installation of new fire hydrants for the Los Altos Hills County Fire District.
- A meter was moved on Black Mountain Road.
- A three-valve set had been installed on Central Drive and Red Rock Road in anticipation of a main abandonment.
- The smaller La Cresta tank had been cleaned out.
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C. Customer Communications A customer had called regarding her son who is having an ongoing allergic skin reaction to chloramine which is in the water for disinfection. The customer had been provided with reference information on filters for chloramine removal.

9. DIRECTORS’ REPORT:

A. Bay Area Water Supply and Conservation Agency (BAWSCA) Issues Director Anderson reported on BAWSCA issues.

B. Benefits Review Advisory Committee Report Director Jordan reported on the Benefits Review committee meeting.

C. Discussion of District Donations to Outside Organizations The Board reviewed the Attorney’s memo of June 7 regarding limitations applicable to District donations to outside organizations and Constitutional prohibition against gifts of public funds.

D. Miscellaneous The Board discussed an item which had been raised at the Town’s Water Conservation Committee meeting regarding the possibility of the Town drilling a well at the Town’s Little League Field.

Director Solomon noted that Alexis Shields and Jose Olivera, two District employees, had done a great job setting up and manning the District’s booth at the Town’s annual picnic.

E. Discussion of Low Income Funding for Customer Water Bills The Board agreed that further discussion of this item be tabled.

F. Agenda Item Requests The Board identified agenda items for the July 13, 2011, meeting.

10. ENGINEER’S REPORT (CONT’D):

C. Presentation and Approval of Capital Improvement Program (CIP) The Engineer reviewed the District’s draft capital improvement program which spans five years. He noted that, as circumstances change, projects may be reprioritized and that all CIP projects are approved by the Board before they are started. After discussion, it was agreed that the CIP for fiscal year 2011-2012 be brought back for approval at the July meeting.

11. ADJOURNMENT: The meeting was adjourned at 8:15 p.m. to reconvene next at the regular meeting on July 13, 2011, at 6:30 p.m., at the District’s office.

Respectfully submitted

Lucy E. Xavier

Lucy E. Xavier, District Secretary

Approved: Robert N. Anderson, President

PURISSIMA HILLS WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS