1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:** President Anderson called the regular meeting to order at 6:30 p.m. in the District office.

Directors Present: President Robert N. Anderson, Vice President Brian Holtz, and Directors Stephen A. Jordan, Gary Kremen, and Ernest Solomon.

Staff Present: Patrick D. Walter, General Manager; David S. Gehrig, Attorney; Joubin Pakpour, Engineer; Lucy E. Xavier, District Secretary.

The Pledge of Allegiance was recited.

2. **COMMENTS FROM THE PUBLIC:** Dick Jones, former Board member, was present.

3. **CONSENT CALENDAR:** It was moved by Director Solomon, seconded by Director Anderson, that the Consent Calendar be approved. Motion carried unanimously—voice vote.

   A. Approval of Minutes: Regular Meeting of March 9, 2011
   
   B. Approval and Ratification of March 2011 Disbursements—$254,690.90
   

4. **REQUEST FOR SPONSORSHIP—LOS ALTOS HISTORY MUSEUM:** Laura Bajuk, Executive Director of the Los Altos History Museum, and Jan Masters with Volunteer Development gave a presentation about the Museum's exhibit, "Shaped by Water," in an effort to encourage the Board to sponsor the exhibit. Ms. Bajuk explained that the exhibit would be presented from a historical perspective, incorporating artifacts, stories, photographs, maps, and works by artists. The exhibit would also explore what the future may hold, as determined by the actions of today and include interactive content and activities for children. Ms. Bajuk noted that, until the mid-fifties, Los Altos and Los Altos Hills were one community and the exhibit will reflect that fact.

After discussion, the motion to sponsor the Los Altos History Museum exhibit, "Shaped by Water," in the amount of $3,000 passed three to two—voice vote.

- **Ayes:** Directors Anderson, Jordan, and Solomon
- **Noes:** Directors Holtz and Kremen
- **Absent:** None
5. ENGINEER'S REPORT:

A. Zone 2.5 Project, Phase III The Engineer reviewed his memo of April 8. He said that the project was deemed substantially complete on March 14 and in general conformance with the project plans and specifications. A punch list was developed on March 23 and the District's contractor, Stoloski & Gonzalez (SG), has completed a large portion of the items but is waiting for warmer weather to slurry seal the street. Two minor issues regarding residents' landscaping are being worked through.

As of April 1, 2011, SG has completed 98% of the contractual work with the exception of the slurry seal and roadway striping.

6. WATER SUPPLY AUGMENTATION:

A. Quarry Hills Lake Water The Engineer reported that Staff was waiting for John Vidovich to contact the District regarding ownership of the water rights and standby charges the District would pay in order to maintain facilities at the lake.

B. Additional Supply Advisory Committee Report Director Jordan reported on the meeting of the Advisory Committee with Director Solomon, the Manager, and Attorney. The main matter that was discussed was not so much finding additional supply to augment the District's supply as finding a source of less expensive water to purchase because of the high rates San Francisco is planning to charge.

7. WATER RATES—DOCUMENT ON FREQUENTLY ASKED QUESTIONS: The Manager noted that all comments had been incorporated and that he felt that the document was ready to be published on the District's website. After discussion, the Board agreed.

8. APPROVAL OF FORM—REIMBURSEMENT AGREEMENT WITH THE LOS ALTO HILLS COUNTY FIRE DISTRICT: The Attorney noted that he had prepared a reimbursement agreement template that can be used when the District and the Los Altos Hills County Fire District (LAHCFD) agree to incorporate minor construction work on the other agency's facilities into an existing contract. This collaboration will result in cost savings, price advantages, and resource efficiencies for both parties. After discussion, it was agreed that the Board will approve the agreement form when it is used for an actual project and the scope and costs are included.

9. ENGINEER'S REPORT (Con't):

B. Presentation on District's Capital Improvement Program The Engineer gave an updated presentation on the District's capital improvement program which incorporated suggested changes by the Board at the last meeting. The Board continued this item to the May meeting.

10. REVIEW AND APPROVE CHANGES TO DISTRICT'S PERSONNEL MANUAL: The Manager reviewed changes to the District's personnel manual which dealt primarily with adding a section regarding technology policies—mobile electronic devices and electronic systems. After discussion, it was moved by Director Solomon, seconded by Director Anderson, that the changes to the District's personnel manual be accepted as indicated in the redlined document. Motion carried unanimously—voice vote.
The Board then discussed employee health benefits. Director Anderson appointed Directors Holtz and Jordan to a Benefits Review Advisory Committee to review employee health benefits.

11. MANAGER’S REPORT / COMMUNICATIONS ITEMS:

A. Field Report The Manager reported the following:

- A sample station is being installed outside the District office.
- All outstanding asphalt projects had been completed.
- Four steel saddles had been replaced on Amherst Court.
- Six continuous chlorometers which measure chlorine at the tanks have been installed.
- An 1½-inch service and 2-inch backflow were installed on La Loma Drive.
- A vent at the Elena tank site had been removed for painting and additional vents are being procured to replace substandard vents.
- The two District test wells have been abandoned according to Department of Public Health regulations.

B. Customer Communications There were no customer communications.

12. DIRECTORS’ REPORT:

A. Bay Area Water Supply and Conservation Agency (BAWSCA) Issues Director Anderson reported on BAWSCA issues. He also noted that he had attended the League of Women Voters Meet Your Elected Officials event.

B. Attendance at ACWA Region 5 Tour and Reception—May 22-23, Sacramento No Directors were able to attend this meeting.

C. Attendance at Earth Day Celebration—April 17, Westwind Barn Directors noted that they would attend if there were no conflict in their schedules.

D. Agenda Item Requests The Board identified agenda items for the May 11, 2011, meeting.

13. ADJOURNMENT: The meeting was adjourned at 8:55 p.m. to reconvene next at the regular meeting on May 11, 2011, at 6:30 p.m., at the District’s office.

Respectfully submitted

Lucy E. Xavier, District Secretary

Approved: Robert N. Anderson, President

PURISSIMA HILLS WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS