1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:** President Solomon called the regular meeting to order at 6:30 p.m. in the District office.


Staff Present: Patrick D. Walter, General Manager; Patrick T. Miyaki, Attorney; Joubin Pakpour, Engineer; and Lucy E. Xavier, District Secretary.

The Pledge of Allegiance was recited.

2. **COMMENTS FROM THE PUBLIC:** No public was present.

3. **RESOLUTION 2009-11:** The Attorney reviewed a second draft of Resolution 2009-11 which would adopt a policy that would rotate the positions of president and vice president on a yearly basis instead of conducting elections. He noted that it contained the changes that had been suggested at the prior meeting.

After discussion, it was moved by Director Jordan, seconded by Director Holtz, that Resolution 2009-11, attached hereto, adopting a policy regarding the annual election of President and Vice President of the Board of Directors, be adopted. Motion carried—roll call vote.

   Ayes: Directors Anderson, Holtz, Jordan, Solomon, and Waldeck
   Noes: None
   Absent: None

4. **ELECTION OF PRESIDENT AND VICE PRESIDENT OF THE BOARD:** In accordance with the District’s policy, it was moved by Director Holtz, seconded by Director Solomon, that Director Waldeck be elected as President and Director Anderson as Vice President of the Board, effective with the January 2010 meeting. Motion carried unanimously—voice vote.

5. **CONSENT CALENDAR:** Item A, Approval of Minutes of November 11, 2009, was removed from the Consent Calendar. It was then moved by Director Jordan, seconded by Director Waldeck, that the remaining items on the Consent Calendar be approved. Motion carried unanimously—voice vote.

   B. Approval and Ratification of November 2009 Disbursements—$465,210.19

DECEMBER 9, 2009

Approval of Minutes of the Regular Meeting of November 11, 2009  Director Holtz requested a modification to the minutes. After discussion, it was moved by Director Waldeck, seconded by Director Holtz, that the minutes be approved as amended. Motion carried unanimously—voice vote.

6.  ENGINEER'S REPORT:

   A. Altamont Pump Station Upgrades  The Engineer reported that the new generator for the pump station would be delivered on December 18th and installed the week after.

   B. Zone 2.5 Project—Phase II  The Engineer reviewed his memo of November 30. He noted that as of November 25, the District's contractor, Stoloski & Gonzalez (SG), had completed 17 percent of the contractual work, installing approximately 1,562 linear feet of pipe, two fire hydrants, and various appurtenances throughout the project. He said that SG had also signed a lease agreement with the Los Altos Hills County Fire District to use the property at the intersection of Arastradero and Purissima Roads as its staging area.

The Engineer noted that residents have not voiced any major complaints and that the work is proceeding well without any major complications.

The Engineer then reviewed the plans for Phase III of the Zone 2.5 Project.

7.  WATER SUPPLY AUGMENTATION:

   A. Quarry Hills Lake Water  The Engineer reported that he had met today with the District's consultant, Erler & Kalinowski, Inc. EKI had met with several vendors to obtain costs for a small treatment facility at the location and had contacted the Department of Public Health to determine what permits would be required to introduce this surface water into the District's system during an emergency situation.

   B. Acquisition of Additional Supply Allocation  Director Waldeck reviewed his memo of November 21, reporting on a meeting he had attended on November 19 with Peter Drekmeier, Mayor of Palo Alto, and Kit Gordon, member of the Los Altos Hills Water Conservation Committee. Director Waldeck said that many topics were discussed in connection with the possibility of the District purchasing excess allocation from Palo Alto, as well as how the Town of Los Altos Hills and Palo Alto can begin a dialog to find creative ways to collaborate on areas of mutual interest.

Director Waldeck said that attached to his memo was a memo from three Palo Alto Council Members asking Council colleagues to join them in requesting that the Palo Alto City Manager explore and recommend ways that the City can reduce potable water usage by 20% by 2020 in accordance with the Governor's water conservation directive.

8.  SET PUBLIC HEARING DATE FOR POTENTIAL RATE INCREASE:  The Manager reviewed two spreadsheets. The first showed residential revenue requirements for fiscal year 2010-2011 based on different water purchases; the other showed residential revenue requirements under alternative rate schedules. The Engineer provided comparison charts of monthly water billings for various agencies on the Peninsula who also purchase water from the San Francisco Public Utilities Commission.
DECEMBER 9, 2009

After discussion, the Board suggested that a public hearing to consider a proposed rate increase be set for the March 2010 Board meeting. This time schedule fully complies with the requirements of Proposition 218.

The Engineer said he would provide the water rate study and executive summary at the January 2010 Board meeting.

9. **MANAGER’S REPORT / COMMUNICATIONS ITEMS:**

   A. **Field Report** The Manager reported the following:

      ➢ A three-valve set had been replaced on Taaffe Road.
      ➢ A leak had occurred on Page Mill Road due to a full circle crack.
      ➢ A valve had been installed on La Loma Road.
      ➢ A service had been tapped on Black Mountain Road.
      ➢ Forty-three valves had been raised due to a pavement overlay.
      ➢ Backflows were being tested and Orion meters were being installed.
      ➢ Water facilities for a new subdivision on Natoma Road had been inspected.

   B. **Customer Communications** There were no customer communications.

   C. **Water Conservation Rebates** There was no report on this item. The Manager did note that the District had started its Rain Click giveaway program and that 32 customers had already called in to request one.

   D. **Purchase and Distribution of Electricity** The Manager gave a brief report on this matter. After discussion, the Board decided to take no action.

10. **DIRECTORS’ REPORT:**

   A. **Bay Area Water Supply and Conservation Agency (BAWSCA) Issues** Director Anderson reported on BAWSCA issues.

   B. **Town of Los Altos Hills Water Conservation Committee (WCC) Issues** Director Holtz, who is on the Town’s Water Conservation Committee, reported that the WCC had approved recommendations regarding AB 1881 and that John Harpootlian, Chair of the WCC, will be presenting those recommendations to the Town Council at its meeting the next evening. Director Holtz noted that many of the recommendations were shaped with the feedback given by the Board. One of the proposals that will be submitted is to require landscape plans with calculations which can determine a close estimate of the amount of water that will be used. This usage will be compared against a baseline number in the AB 1881 template.

   C. **Agenda Item Requests** The Board identified agenda items for the January 13, 2010, meeting.

11. **CLOSED SESSION:** The Board went into closed session at 8:56 p.m. to confer with legal counsel on two matters. The first matter is existing litigation pursuant to California Government Code Section 54956.9(a), Richard Perez vs. Purissima Hills Water District, Case No. ADJ69999931; the second matter is anticipated litigation pursuant to California Government Code Section 54956.9(b), significant exposure to litigation: one case.
DECEMBER 9, 2009

The Board came out of closed session at 10:34 p.m. With regard to the first matter, no action was taken by the Board. With regard to the second matter, no action was taken by the Board.

12. **ADJOURNMENT**: The meeting was adjourned at 10:35 p.m. to reconvene at the next regular meeting on January 13, 2010, at 6:30 p.m., at the District's office.

Respectfully submitted

Lucy E. Xavier, District Secretary

Approved: Ernest Solomon, President