

PURISSIMA HILLS WATER DISTRICT

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

JANUARY 14, 2009



WORKSHOP/SPECIAL MEETING:

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:** President Solomon called the workshop/special meeting to order at 5:30 p.m. in the District office.

Directors Present: President Ernest Solomon, Vice President Gary C. Waldeck, and Directors Robert N. Anderson, and Brian Holtz.

Staff Present: Patrick D. Walter, General Manager; Patrick T. Miyaki, Attorney; Joubin Pakpour, Engineer; and Lucy E. Xavier, District Secretary.

The Pledge of Allegiance was recited.

2. **COMMENTS FROM THE PUBLIC:** A student from De Anza College was present as part of a class assignment.

3. **APPOINTMENT OF DIRECTOR TO BOARD OF DIRECTORS AND ADOPT RESOLUTION 2009-1:** It was moved by Director Anderson, seconded by Director Waldeck, that Resolution 2009-1, attached hereto, appointing Stephen A. Jordan to the Board of Directors, be adopted. Motion carried—roll call vote.

Ayes: Directors Anderson, Holtz, Solomon, and Waldeck
Noes: None
Absent: None

The District Secretary then administered the oath of office to Mr. Jordan.

4. **ART JENSEN, MANAGER OF THE BAY AREA WATER SUPPLY AND CONSERVATION AGENCY:** Mr. Jensen had been invited to give a presentation to the Board on water management challenges with regard to San Francisco's regional water system.

Mr. Jensen's power point presentation included the following facts and topics:

- ❖ An overview of the San Francisco (SF) regional water system service area and the Bay Area Water Supply and Conservation Agency (BAWSCA). He noted that BAWSCA is a State public agency comprised of twenty-seven member cities and water utilities which purchase water from SF. (Purissima Hills Water District is a member.)
- ❖ How the Hetch Hetchy system got started by the Raker Act signed by President Wilson in 1913 and the takeover of the Spring Valley Water Works Company by SF.
- ❖ Risks to water customers using the aged SF water system, which include earthquakes, facility age, and droughts. A major earthquake could leave customers without water from the system for 20 to 60 days, public health and safety would be jeopardized, and the economic impact could be up to \$28 billion.

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- ❖ Overview of the SF *Water System Improvement Program* (WSIP) to upgrade the local water distribution systems and to prepare or update emergency response and service restoration plans—at a cost of \$4.3 billion in bonds, with State oversight.
- ❖ Costs and schedules for key projects, adopted budgets for these projects, and forecast of completion dates.
- ❖ Status of the WSIP, which is now 12% complete, with most projects in design and most construction to be performed between 2010 and 2015. Near-term milestones in October 2009 include environmental impact report schedules for certification; and adoption of program goals, project, and mitigation measures. Showed pictures of aging facilities and main breaks.
- ❖ SF Public Utilities Commission (SFPUC) staff recommendation that wholesale customers already committed to reducing projected purchases by 15 million gallons per day (mgd) by 2018, cut back an additional 10 mgd by 2018.
- ❖ BAWSCA and members are developing a Water Conservation Implementation Plan to conserve, recycle, or replace 25 mgd by 2030.
- ❖ People use less water today—15% less than pre-drought FY 1986-87 and 23% less than pre-drought FY 1976-77.
- ❖ Showed pie graph of water supplies used by customers outside SF—64% of water is purchased from the SFPUC.
- ❖ Reviewed BAWSCA's conservation programs which augment member programs, such as rebate programs, landscape audits, and landscape education classes.
- ❖ A reliable supply of water relies on SF's role, BAWSCA's role, and the local agency's role.
- ❖ Short term, until 2018, BAWSCA and its members must rely on water conservation, ground water, and expansion of existing recycled water projects.
- ❖ Long term, collective actions can take advantage of SF regional water system, joint projects, transfers, and trading. Starting immediately, develop long-term plans through at least 2035.

The Board thanked Mr. Jensen for his informative presentation.

REGULAR MEETING (7:15 p.m.):

1. COMMENTS FROM THE PUBLIC: See Item 3.E. below.
3. ENGINEER'S REPORT:

E. Dayan Pressure Problem—Via Ventana Way (*The President directed that this item be discussed first as Mr. Dayan was present.*) At the last meeting, Mr. Dayan had requested help in determining the cause of his intermittent low pressure problem. The Engineer now reported that a pressure recorder had been installed on a hydrant near the

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Dayan's property and at a hose bibb at the house to record pressure data. Discussion then ensued as to the possible causes of the low pressure, how best to approach the problem, and the responsibilities of the District and customer. Staff said that a report would be prepared for the next meeting.

2. **CONSENT CALENDAR:** It was moved by Director Anderson, seconded by Director Holtz, that the consent calendar be approved. Motion carried unanimously—voice vote.

- A. Approval of Minutes: Regular Meeting of December 10, 2008
Special Meeting of December 23, 2008
- B. Approval and Ratification of December, 2008, Disbursements—\$304,096.07

3. **ENGINEER'S REPORT:**

D. **Draft Topics for Board Educational Seminar** Board and Staff reviewed a draft agenda for engineering and legal education for the Board, to be given by Staff. The Engineer noted that these sessions would be given during the course of three Board meetings, the first starting in February.

A. **Deer Creek Pump Station Improvement Project** The Engineer reviewed his memo of January 9, noting that JMB had completed 94% of the work, which included the pipe vault and Zone 2 and 3 pipe modifications. Tests were conducted for 85 metals and volatile organic compounds due to the incident that had occurred last month when hydraulic fluid had sprayed on and inside exposed new pipe. Traces of three compounds were found, but all were well below levels set for drinking water. Work remaining includes painting and bracing the pipes within the vault and the installation of new doors.

B. **Emergency Intertie Project (with City of Palo Alto and California Water Service Company)**: The Engineer reviewed his memo of January 9 and reported that the District had been able to receive 500 gallons per minute from Palo Alto. However, per Palo Alto's request, a test to supply water to the District has not been performed. The Engineer noted that the project is now complete and a Notice of Completion had been filed with the County.

C. **Zone 2.5, Phase II Project** The Engineer noted that this project is the largest that the District has taken on in the past 15 years. He reviewed the preliminary schedule of the project (La Cresta Ridge portion only), noting that the project is currently in design and that 50% draft plans should be completed by early April, with start of construction on September 1.

4. **POTENTIAL TANK SITE IN THE VICINITY OF THE DISTRICT'S DEER CREEK PUMP STATION:** The Engineer recommended that the Board discuss this issue in terms of storage for recycled water and that Staff would include this potential project in the District's capital improvement program, which will be reviewed by the Board in April or May. The Board agreed.

5. **DISTRICT QUITCLAIMS:**

A. **26000 Altamont Road (Seton Provincialate)** The Manager explained that the District currently holds an easement that goes through this property. However, because the easement was not in a beneficial location for the installation of a District water main, Seton

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agreed to give the District a more suitable alignment and easement to install the main in exchange for a quitclaim of the original easement. The Attorney explained that the granting of the easement to the District by Seton and the quitclaim of the easement by the District would be executed and recorded concurrently.

After discussion, it was moved by Director Anderson, seconded by Director Waldeck, that Staff be authorized to proceed with the exchange of easements. Motion carried unanimously—voice vote.

B. 24920 La Loma Court The Manager explained that the property owner will soon be building a house and had requested that the District quitclaim an easement which goes through his property (as well as through three additional properties). The Manager noted that there is no benefit to the District to keep it.

The Attorney then explained that a title report had indicated that it is not an easement granted to any specific utility or agency but is a general public utility easement. Director Waldeck noted that a letter from the District be included which states that, although the District is quitclaiming the easement, that does not preclude other agencies from having a claim on the easement, and that the property owner should continue his research.

After discussion, it was moved by Director Jordan, seconded by Director Anderson, that the District quitclaim that part of the easement on address 24920 La Loma Court, accompanied by a letter as described above. Motion carried unanimously—voice vote.

6. WATER SUPPLY ALTERNATIVES:

A. Potential Purchase of Additional Water from the Santa Clara Valley Water District (SCVWD) The Manager reported that Amy Fowler had called him in December to postpone a meeting until after January 1st to discuss the reimbursement of legal services. He said that, since she had not called back, he had called her to set up the meeting, but as of this date, had not heard back from her.

Staff gave an overview of the project for the benefit of the two new Directors and discussed project details.

B. Quarry Hills Lake Water Quality The Engineer reported that the advisory subcommittee comprised of Directors Solomon and Holtz would be meeting to discuss what steps should be taken now that the report is close to being finalized.

7. MANAGER'S REPORT / COMMUNICATIONS ITEMS:

A. Field Report The Manager reported the following:

- A new employee had been hired and would be starting in two weeks.
- Backflow testing had been completed.
- Zone 4 transmission lines had been flushed.
- A leak had occurred on Page Mill Road due to a half-circle crack, repaired by District crews.
- A leak had occurred on Purissima Road, near Elena Road, repaired by a contractor.

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B. Financial Reports: The Manager reviewed the following financial reports:
Income and Capital Improvement Plan
Revenues and Expenditures
Balance Sheet
Consumption and Billing
Investments

C. Customer Communications There were no customer communications.

D. Antenna Tower at the La Cresta Tank Site The Manager noted that the quote to fabricate the bracket which will attach to the tank to support the tower had come in too high and, therefore, he had requested quotes from two other manufacturers.

12. DIRECTORS' REPORT:

A. Bay Area Water Supply and Conservation Agency (BAWSCA) Issues There was no BAWSCA report.

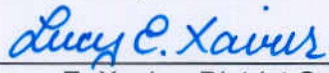
B. Evaluation of Water Rate Proposal by Former Director Dick Jones Director Waldeck noted that Mr. Jones had submitted a proposal for money management/rate setting for the District with the main thrust of the proposal being to eliminate the monthly readiness-to-serve charge. Director Waldeck explained the proposal. No action was taken.

C. Yearly Board Calendar There was no discussion on this item.

D. Agenda Item Requests The Board identified agenda items for the February 11, 2009, meeting.

13. ADJOURNMENT: The meeting was adjourned at 9:45 p.m. to reconvene at the next regular meeting on February 11, 2009, at 6:30 p.m., at the District's office.

Respectfully submitted



Lucy E. Xavier, District Secretary

Approved: 

Ernest Solomon, President