1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

2. COMMENTS FROM THE PUBLIC

3. CONSENT CALENDAR
   Items appearing on the Consent Calendar are considered routine and will be adopted in one motion, except for any item removed for separate consideration elsewhere on the agenda. The President will ask the Board and the audience for requests to remove these items.
   
   A. APPROVAL OF MINUTES: REGULAR MEETING OF THE BOARD APRIL 12, 2017
   
   B. APPROVAL AND RATIFICATION OF APRIL 2017 DISBURSEMENTS PAID IN MAY 2017, AND MAY 2017 DISBURSEMENTS PAID IN JUNE 2017 IN ACCORDANCE WITH RESOLUTION 2013-9 (DISBURSEMENTS SIGNED BY DIRECTOR SOLOMON, DIRECTOR ANDERSON, PATRICK WALTER, AND RAYLENE COLLINS)
   
   C. FINANCIAL REPORTS FOR: INCOME AND CAPITAL IMPROVEMENT PLANS APRIL AND MAY 2017 REVENUES AND EXPENDITURES, BALANCE SHEETS

4. RESOLUTION 2017-01 ESTABLISHING THE APPROPRIATIONS LIMIT APPLICABLE TO THE DISTRICT DURING FY2017-2018

5. RATE INCREASE NOTIFICATION

6. DRAFT BUDGET FY2017-2018

7. ENGINEER’S REPORT
   A. REQUEST FOR BILLING RATE INCREASE

8. RESOLUTION 2017-02 SUPPORT OF ACWA POLICY STATEMENT ON BAY-DELTA FLOW REQUIREMENTS

9. MANAGER’S REPORT
   A. FIELD REPORT
   B. CUSTOMER COMMUNICATIONS

10. DIRECTORS’ REPORT
   A. BAY AREA WATER SUPPLY AND CONSERVATION AGENCY (BAWSCA), ACWA/JPIA, AND OTHER AGENCY ISSUES
B. DATA RETENTION SUBCOMMITTEE UPDATE

C. DIRECTORS’ COMMENTS

8:45 11. AGENDA ITEMS FOR JULY 12, 2017 BOARD MEETING DISCUSSION

8:50 12. ADJOURNMENT

ASSISTANCE FOR PERSONS WITH DISABILITIES
In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Secretary at 650-948-1217. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

Copies of all agenda reports and supporting data are available for inspection at the District office, 26375 Fremont Road, Los Altos Hills, Ca. A complete agenda and minutes can also be found on the District’s website: http://www.purissimawater.org.
1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE**  
   President Holtz called the regular meeting to order at 6:30 p.m. in the District office.


   Staff Present: Patrick Walter, General Manager; Brandon Laurie, Engineer; Catherine Groves, Attorney, Hanson Bridgett; Phil Witt, General Foreman, and Ray Collins, Office Manager/District Secretary

   The Pledge of Allegiance was recited.

2. **COMMENTS FROM THE PUBLIC**  
   None

3. **CONSENT CALENDAR**  
   It was moved by Director Anderson, seconded by Director Solomon, to approve the Consent Calendar. Motion approved unanimously—voice vote.

4. **APPOINTMENT OF A DIRECTOR TO THE BOARDS OF THE BAY AREA WATER SUPPLY & CONSERVATION AGENCY (BAWSCA) AND THE BAY AREA REGIONAL WATER SYSTEM FINANCING AUTHORITY**  
   It was moved by Director Jordan, seconded by Director Evans, to reappoint Director Anderson to the Boards of BAWSCA and the Bay Area Regional Water System Financing Authority. Motion approved unanimously—voice vote.

5. **ENGINEER’S REPORT:**  
   No Reports

6. **MANAGER’S REPORT**

   **A. FIELD REPORT**

   - **Chloramine Boost Station:** Installation continues at Neary. The tank is ready to be put into service once the welding work is painted. Valves were added in order to route chlorine to boost either tank 1 or 2. Neary tank is being cleaned and tested and is expected to return to service the week of April 17.
   - **Page Mill Electrical Service:** The electrical service was connected from PG&E to the main panel box. The electrical functionality was cut over from the temporary box to the new electrical box in front of the tank.
   - **Matadero Pump Station:** was pot-holed to determine the location of existing facilities in order to install a mag meter to record pump station water flow. The flow meter will be connected to the Beacon network.
   - **Lucero Lane:** An isolation valve was installed to isolate a cross country main to Almaden Ct. In case of a main leak on the cross country main, two valves can be turned off allowing water service to customers on either side. Two services and an air release were upgraded to current standards.
   - **La Cresta Tank 2:** The 3 year recoating inspection was performed by Phil Witt and Pat Sweeny of CSI Services Inc. Paint repair work will start in the next couple of weeks.
   - **Foothill Lane:** An isolation valve was installed to provide customers on the northern side of Foothill Ln water service in the event that there is a leak on the southern side of Foothill Ln.
   - **Main Break on La Cresta:** On March 23rd a leak occurred on the 8” AC main. A full circle crack was caused by a four inch tree root from a nearby oak tree that grew into the main. The tree root was cut out and the main was clamped. During the shutdown for the repair, staff discovered that a water valve was paved over at Arastradero and was subsequently raised. There was no public or private property damage.
Altamont Pump Station: Repaired paving to improve grade-lines to eliminate puddle areas.

Severe Storm April 7, 2017 caused a power outage throughout most of Los Altos Hills. The District’s diesel generators successfully ran pumps until the power was returned after two days. The General Foreman described the various options for keeping the pumps running during longer term power outages: 1) Extra fuel stored at the tank locations, 2) Fuel stored at the underground storage tank (UST) at the yard; and 3) Supply promise from Valley Oil.

B. CUSTOMER COMMUNICATIONS

- The GM reported that a customer requested the Board consider special rates for customers who have occupied secondary units. No action was taken.
- The GM also reported that the end of the drought enables the SFPUC to meet 100% of its customers’ needs this year. The SFPUC will no longer waive the minimum purchase requirements effective July 1, 2017.

7. DIRECTORS’ REPORT

A. BAY AREA WATER SUPPLY AND CONSERVATION AGENCY (BAWSCA), ACWA/JPIA, AND OTHER AGENCY ISSUES Director Anderson reported that the results of the investigation of repairs on the Mountain Tunnel show that the tunnel is in good condition.

B. DATA RETENTION SUBCOMMITTEE Nothing to report

C. DIRECTORS’ COMMENTS Director Jordan attended the USGBC Water Conservation Showcase 2017 at the PG&E Center in San Francisco March 21, 2017 Director Evans reported that his Beacon meter Eye on Water reported a leak of 7 gallons/hr. that he soon found. Director Evans encouraged staff to continue outreach to customers with the Beacon meter about the value of finding leaks early.

8. CONSIDER CANCELING OR RESCHEDULING THE MAY 10, 2017 BOARD MEETING Director Jordan suggested the Board consider canceling or rescheduling the May 10, 2017 regular Board meeting because during that time two Directors will be attending the ACWA/JPIA conference May 9-12 in Monterey, and it appears there are no critical agenda items to be discussed. The GM said that the FY17-18 Budget could be distributed by e-mail during May and considered at the June 14, 2017 Board meeting. It was moved by Director Jordan, seconded by Director Anderson, to cancel the May 10, 2017 Board meeting. Motion approved unanimously – voice vote.

9. AGENDA ITEMS FOR JUNE 14, 2017 BOARD MEETING

- Appropriations Limit
- FY17-18 Budget
- Data Management Subcommittee

10. ADJOURNMENT It was moved by Director Jordan, seconded by Director Anderson, to adjourn the meeting at 7:20 pm. Motion approved unanimously – voice vote.
State law (Section 7910 of the Government Code) requires each local government agency to determine during each fiscal year the appropriations limit pursuant to Article XIIIIB of the California Constitution applicable during the following fiscal year. The limit must be adopted at a regularly scheduled meeting or a noticed special meeting and the documentation used in determining the limit must be made available for public review fifteen days prior to such meeting.

Set out below is the methodology proposed to be used to calculate the Fiscal Year 2017-2018 appropriations limit for the District. The limit as set forth below will be considered and adopted at the meeting of the Board of Directors on June 14, 2017.

1. Appropriations limit for FY 2016-2017 $1,372,322
2. Population Change: 0.81%
   (January 1, 2016-January 1, 2017)
3. Change in California per Capita Personal Income 3.69%
4. FY 2017-2018 Adjustment Factor: 1.0453
   (1.0081 x 1.0369)
5. FY 2017-2018 Appropriations Limit: $1,434,488
   ($1,372,322 x 1.0453)

Dated: May 31, 2017
RESOLUTION NO. 2017-01

PURISSIMA HILLS WATER DISTRICT

WHEREAS, Article XIIIIB of the California Constitution requires that each local agency subject thereto establish an appropriations limit primarily applicable to expenditure of proceeds of property taxes, and to adjust that appropriations limit annually based on changes in the cost of living and population; and

WHEREAS, the Board of Directors of the Purissima Hills Water District established the appropriations limit applicable to the District during the Fiscal Year 2016-2017 as $1,372,322; and

WHEREAS, the District is now required to establish by resolution the applicable appropriations limit during Fiscal Year 2017-2018 by applying to the limit for Fiscal Year 2016-2017 the factors, as issued by the California Department of Finance, reflecting changes in the California per capita personal income and in population; and

WHEREAS, the calculations showing the applications of those factors have been forwarded to the Board of Directors for review and have been made available for public inspection at least fifteen days prior to the date hereof; and

WHEREAS, the applicable factors are as follows: (1) the change in the California per capita personal income was 3.69%; and (2) the applicable change in population from January 2016 to January 2017 was 0.81%.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Purissima Hills Water District that the appropriations limit for Fiscal Year 2017-2018 is established as $1,434,488.

Passed and adopted this 14th day of June, 2017, by the following vote of the Board.
AYES:

NOES:

ABSENT:

____________________________
President, Board of Directors
Purissima Hills Water District

ATTEST:

____________________________
Secretary of the District
May 01, 2017

Patrick Walter
General Manager
Purissima Hills Water District
26375 Fremont Road
Los Altos Hills, CA 94022

Subject: Request for Billing Rate Increase

Dear Patrick,

We last adjusted our billing rates with the District close to 2 years ago on July 1, 2015. Pakpour Consulting Group is looking forward to continuing our relationship with the District. The Mid-Peninsula Water District issued a request for qualifications for the design of capital improvement projects, 10 firms provided qualifications, and the average billing rates for the 10 firms is listed for your reference. **Even after the requested adjustment our rates are substantially lower than the industry average.** We respectfully requested an adjustment to our billing rates effective July 1, 2017 as listed below:

<table>
<thead>
<tr>
<th></th>
<th>Current</th>
<th>Industry Average</th>
<th>Proposed</th>
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</thead>
<tbody>
<tr>
<td>Principal Engineer</td>
<td>$155 / hour</td>
<td>$230 / hour</td>
<td>$190 / hour</td>
</tr>
<tr>
<td>Senior Engineer</td>
<td>$140 / hour</td>
<td>$192 / hour</td>
<td>$165 / hour</td>
</tr>
<tr>
<td>Gary Ushiro P.E.</td>
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<tr>
<td>Kurt Wyoming P.E.</td>
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<tr>
<td>Kevin O'Toole P.E.</td>
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<tr>
<td>Engineer II</td>
<td>$125 / hour</td>
<td>$169 / hour</td>
<td>$145 / hour</td>
</tr>
<tr>
<td>Brandon Laurie, P.E.</td>
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<td></td>
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</tr>
<tr>
<td>Vicor Fung, E.I.T.</td>
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</tr>
<tr>
<td>Engineer I</td>
<td>$115 / hour</td>
<td>$145 / hour</td>
<td>$130 / hour</td>
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<td>Feraydoon Farsi, E.I.T.</td>
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<tr>
<td>Engineering Tech</td>
<td>$90 / hour</td>
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<tr>
<td>Administrative</td>
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<tr>
<td>Maria Kwon</td>
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<tr>
<td>Subconsultant Mark Up</td>
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<td>10%</td>
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</tbody>
</table>

The District will be notified of the job titles of new Pakpour Consulting Group staff within 30 days of hiring. A 5% direct expense fee will be added to the above rates for mileage, telephone, plots, prints, etc. Subconsultants will be billed at cost plus 10%, reduced from 15%. We do not bill for travel time during inspection services, only time spent onsite. Should you have any questions please do not hesitate to contact me at (925) 224-7717.

Very truly yours,

Pakpour Consulting Group, Inc.

Joubin Pakpour, P.E.
President
<table>
<thead>
<tr>
<th>Title</th>
<th>West Yost Associates</th>
<th>Mott McDonald</th>
<th>NVS</th>
<th>BKF</th>
<th>MNS</th>
<th>Carollo</th>
<th>Freyer &amp; Laureta</th>
<th>HydroScience</th>
<th>Schaff &amp; Wheeler</th>
<th>Bellecci</th>
<th>Average 10 Firms</th>
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<tr>
<td>District / Principal Engineer</td>
<td>$229</td>
<td>$255</td>
<td>$198</td>
<td>$206</td>
<td>$225</td>
<td>$284</td>
<td>$225</td>
<td>$225</td>
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<tr>
<th>Title</th>
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<th>PCG (Current 07/01/15)</th>
<th>PCG (Proposed 07/01/17)</th>
<th>$ Under Average</th>
<th>PCG (Proposed 07/01/18)</th>
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<td>District / Principal Engineer</td>
<td>$230</td>
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<td>$165</td>
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<td>$125</td>
<td>$145</td>
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RESOLUTION 2017-02

IN SUPPORT OF THE ASSOCIATION OF CALIFORNIA WATER AGENCIES’ POLICY STATEMENT ON BAY-DELTA FLOW REQUIREMENTS

PURISSIM HILLS WATER DISTRICT

WHEREAS, California is facing a defining moment in water policy that will be substantially impacted by the State Water Resources Control Board’s approach to water quality objectives under the Water Quality Control Plan for the San Francisco Bay/Sacramento-San Joaquin Delta; and

WHEREAS, the State Water Board has the responsibility for updating the Bay-Delta Plan in a manner that establishes water quality objectives that ensure the reasonable protection of all beneficial uses of water in a way that is consistent with the coequals goals of improving water supply reliability and protecting, restoring and enhancing the Delta ecosystem and with respect to the commitments made in the California Water Action Plan; and

WHEREAS, the State Water Board staff’s current proposal, which focuses singularly on an “unimpaired flow” approach, is irreconcilable with a policy of coequal goals of improving both water supply reliability and ecosystem health; it is also inconsistent with the broader water policy objectives of the Brown Administration; and

WHEREAS, the ACWA Board of Directors has unanimously adopted a strong policy statement calls for a better approach that can more effectively achieve ecological objectives while maintaining water supply reliability. The statement calls on the State Water Board to set aside its “unimpaired flow” approach and heed Gov. Jerry Brown’s call for negotiated agreements, which have been successful on many rivers and tributaries in California.

WHEREAS, the ACWA statement notes that to be successful, the state’s flow policy must be consistent with the principles of collaboration, comprehensive solutions, science, functional flows, economic considerations, consistency with state policy, and leadership; and

WHEREAS, California’s local urban and agricultural water managers are united in their vision for a future that includes a vibrant California economy as well as healthy ecosystems and fish populations, and believe that vision is best achieved through a comprehensive, collaborative approaches;
NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Purissima Hills Water District hereby supports ACWA’s Policy Statement on Bay-Delta Flows and encourages the State Water Resources Control Board to embrace the approach articulated in ACWA’s policy statement.

Passed and adopted this 14th day of June, 2017, by the following vote of the Board.

AYES:
NOES:
ABSENT:

__________________________
President, Board of Directors
Purissima Hills Water District

ATTEST:

__________________________
Secretary of the District