

PURISSIMA HILLS WATER DISTRICT

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

OCTOBER 12, 2011



1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:** President Anderson called the regular meeting to order at 6:30 p.m. in the District office.

Directors Present: President Robert N. Anderson, Vice President Brian Holtz, and Directors Stephen A. Jordan, Gary Kremen, and Ernest Solomon.

Staff Present: Patrick D. Walter, General Manager; David S. Gehrig, Attorney; Joubin Pakpour, Engineer; and Lucy E. Xavier, District Secretary.

The Pledge of Allegiance was recited.

2. **COMMENTS FROM THE PUBLIC:** Dick Jones, former Board member, was present.

3. **CONSENT CALENDAR:** After amendments were made to the September minutes, it was moved by Director Solomon, seconded by Director Holtz, that Items A and B be approved. Motion carried unanimously—voice vote.

- A. Approval of Minutes: Regular Meeting of September 14, 2011
- B. Approval and Ratification of September 2011 Disbursements—\$521,754.20
- C. Financial Reports Income and Capital Improvement Plan
for September 2011: Revenues and Expenditures
Balance Sheet
Consumption and Billing
Investments

Director Jordan requested that Item C be removed from the Consent Calendar. After discussion, it was moved by Director Jordan, seconded by Director Holtz, that Item C, Financial Statements for September 2011, be approved. Motion carried unanimously—voice vote.

4. **SUPPLY WELL FOR LOS ALTOS HILLS LITTLE LEAGUE FIELD:** Allan Epstein, a member of the Town's Finance and Investment Committee, was present to discuss the Town's proposal to drill a well for irrigation at the Little League Field on Purissima Road. He said that the Town hired a consultant to evaluate the feasibility of a well and the consultant concluded that a small well capable of providing the irrigation requirements may be feasible. Mr. Epstein discussed the data from that report.

Mr. Epstein also noted that there are benefits to the District. Groundwater will reduce District demand by approximately 3,000,000 gallons per year which could help the District reach its allocation set by the San Francisco Public Utilities Commission and help reduce demand during a drought. The well could also be a source of water during an earthquake or be used to fight fires. Mr. Epstein noted, however, that the project is in the investigational phase and needs further engineering and cost analysis and will most likely be a 2012-2013 project.

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In conclusion, Mr. Epstein noted that the Town and District have common constituents and that a well is a win-win solution. Accordingly, he explained that the Town would be requesting financial support from the District and from other agencies. Mr. Epstein thanked the Board for its consideration and said he would keep the Board apprised as the project moves along.

5. **ENGINEER'S REPORT:**

A. Water Tank Seismic Improvements The Engineer reviewed an update of the scope of the seismic upgrade project for the Neary and Page Mill tanks.

6. **WATER SUPPLY AUGMENTATION—QUARRY HILLS LAKE WATER:** The Manager noted that John Vidovich had contacted the District and indicated that he would charge the District yearly standby fees to use the lake for an emergency supply. The Board discussed possible next steps that might be taken.

7. **MANAGER'S REPORT / COMMUNICATION ITEMS:**

A. Field Report The Manager reported the following:

- The Manager reported that District field staff had attended emergency table-top training. Directors Anderson and Solomon had also been in attendance.
- A 12-inch main is scheduled to be taken out of service at the McCann pump station. Because the shop at the District's Corporation Yard is tied into this main, a new fire service and 2-inch service line serving the building is being installed.
- A three-valve set had been installed on Page Mill Road.
- An upgraded service line (1½-inch) had been installed on Julietta Lane.
- A field employee had been injured while using a saw to cut into a 12-inch pipe. The saw blade had pinched and backed out causing a serious cut to the employee's chin and neck requiring surgery and an overnight stay in the hospital. The employee is expected to recover completely. The District has taken steps to ensure that this type of accident does not happen again.

The Manager noted that the District has been using the new billing software since July 1 and monthly billing has gone smoothly. He also said that the auditors should be ready to present the District's yearly audit at the December Board meeting.

B. Customer Communications The Attorney reported that a person had communicated with Director Holtz regarding several topics. The one topic that related to the District involved the California Voting Rights Act. The person also submitted a Public Records Act request for documents. The Attorney stated that he would be coordinating with Staff to provide a timely response to the Public Records Act request.

C. State of District Sites The Manager had nothing new to report. Regarding last month's report, Clearwire will be hiring a contractor to clean up the La Cresta tank site which was left very messy after the installation of cell site equipment.

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8. **DIRECTORS' REPORT:**

A. Bay Area Water Supply and Conservation Agency (BAWSCA) Issues Director Anderson reported on BAWSCA issues.

B. Directors' Comments Board members commented on matters of interest to the Board.

C. Agenda Item Requests The Board identified agenda items for the November 9, 2011, meeting.

9. **ADJOURNMENT:** The meeting was adjourned at 7:50 p.m. to reconvene next at the regular meeting on November 9, 2011, at 6:30 p.m., at the District's office.

Respectfully submitted

Lucy E. Xavier
Lucy E. Xavier, District Secretary

Approved: Robert N. Anderson
Robert N. Anderson, President