

MAY 9, 2007

WORKSHOP:

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE:** President Seidel called the workshop to order at 5:05 p.m. in the District office.

Directors Present: President Daniel F. Seidel, Vice President Ernest Solomon, and Directors Robert N. Anderson, and Gary C. Waldeck. Director A. Richard Jones was not in attendance.

Staff Present: Patrick D. Walter, General Manager; and Lucy E. Xavier, District Secretary.

Joubin Pakpour, Engineer, arrived at 5:50 p.m. David S. Gehrig, Attorney, arrived at 6:45 p.m.

The Pledge of Allegiance was recited.

2. **STRATEGIC PLANNING FOR THE DISTRICT—GOALS AND OBJECTIVES:** At the workshop meeting held on March 9, Board members had agreed that each one should take an objective/goal and work on it individually. At the next workshop meeting held on April 6, each Director had reviewed and submitted his report. These were then compiled into one document.

The Board now further discussed objectives and goals and reviewed the document. Comments and changes were made. It was then decided that another workshop be held before the next regular Board meeting on June 13.

REGULAR MEETING:

1. **COMMENTS FROM THE PUBLIC:** Mr. Hoel said he was involved in a local group opposing chloramination that is supporting Assembly Bill No. 559 introduced by Assembly Member Ira Ruskin. He said that this bill would establish a study of chloramines with regard to public safety. After discussion, the Board thanked Mr. Hoel and said they would look into the bill to decide whether or not they would support it.

2. **CONSENT CALENDAR:** Director Waldeck requested that both Consent Calendar items be removed for individual discussion.

Items Removed:

Item A, Approval and Ratification of Disbursements The Board reviewed a detailed listing of payables. After discussion of invoices dealing with communications, It was then moved by Director Waldeck, seconded by Director Anderson, that the April 2007 payables, checks numbered 18976 through 19056 in the amount of \$298,747.26, be approved and ratified. Motion carried unanimously—voice vote.

Item B, Financial Reports Manager reviewed the April 2007 reports for billing and consumption, income and expense, and investments.

3. **RESOLUTION OF APPRECIATION:** The Board reviewed the resolution of appreciation for former Board member Maurice R. Johnson, who retired from the Board in December 2006. It was then moved by Director Anderson, seconded by Director Solomon, that Resolution 2007-3, attached hereto, be adopted, and that a copy be presented to Mr. Johnson at his retirement dinner on May 24th. Motion carried—roll call vote.

Ayes: Directors Anderson, Seidel, Solomon and Waldeck

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Noe: None
Absent: Director Jones

4. **RESOLUTION OF APPRECIATION:** The Board reviewed the resolution of appreciation for former Board member Alex S. Vayntrub, who retired from the Board in December 2006. It was then moved by Director Solomon, seconded by Director Anderson, that Resolution 2007-4, attached hereto, be adopted, and that a copy be presented to Mr. Vayntrub at his retirement dinner on May 24th. Motion carried—roll call vote.

Ayes: Directors Anderson, Seidel, Solomon and Waldeck
Noe: None
Absent: Director Jones

5. **OPERATIONS CENTER PROJECT:** The Manager noted that the Operations Center Project was complete. It was then moved by Director Anderson, seconded by Director Solomon, that Resolution 2007-5, attached hereto, accepting as complete the Operations Center Project and authorizing the recordation of a notice of completion, be adopted. Motion carried—roll call vote.

Ayes: Directors Anderson, Seidel, Solomon and Waldeck
Noe: None
Absent: Director Jones

6. **ENGINEER'S REPORT:**

A. Permanent Generator at Deer Creek Pump Station The Engineer reported that 75% of the design plan had been submitted by the electrical engineer and was now under review.

B. Zone 2½ Phase I Project The Engineer reported that the contractor had broken ground two days ago and said the project was proceeding smoothly. He noted that he would have a schedule and photos at the next Board meeting. He also noted that this was the first project in Northern California which would use a ductile iron pipe bore—the pipe and bag will be pulled approximately 350 feet through a drilled bore.

C. Five-Year Capital Improvement Program Presentation The Engineer noted that work had begun on the presentation and that he would submit a partial draft at the next meeting.

D. Solar Power The Engineer noted that he had met with a representative of PG&E to discuss the possibility of solar power panels for some District tanks and would have more information at upcoming meetings.

7. **WATER SUPPLY ALTERNATIVES:**

A. Potential Purchase of Additional Water from the Santa Clara Valley Water District/California Water Service Company The Engineer noted that Staff had been in contact with the Manager of the Los Altos office of California Water Service to discuss Cal Water system pressures with regard to a tie-in at Alta Tierra and Robleda Road. Staff would continue discussions with higher management at Cal Water, as well. The Engineer reminded the Board that a letter from the Board President to the Board of the SCVWD would hopefully help move this project along.

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B. Disposition of Monitoring Well on Town Hall Property The Manager noted that four years ago, the District had drilled two well test holes. Neither test hole had yielded enough water to become an additional source for the District. He said that one of the holes is on Town property where the District plans to install landscaping.

The Board discussed whether to keep the hole and develop it or to abandon it altogether. After discussion, it was moved by Director Waldeck, seconded by Director Anderson, that Staff be directed to find out what would be the cost to finish the well in order for it to be used for District landscaping and possibly for Town landscaping, as well. Motion carried unanimously—voice vote.

8. AUTHORIZE CONTRACT FOR LANDSCAPING SERVICES FOR OPERATIONS

CENTER: The Manager reviewed the landscaping plan for the District. He then reviewed three bids that had been received for the landscaping. He noted that the time for planting had passed and the District would have to wait for the fall. After discussion, it was moved by Director Anderson, seconded by Director Waldeck, that the bid for C. Ramos Landscaping be accepted in part, awarding a contract for grading, installation of irrigation piping that is not connected to the water source, and the hardscape portion of the landscaping plan (including drainage). The contract amount on hold at this time is \$10,000 which will be applied to the actual planting in the fall. Motion carried unanimously—voice vote.

9. MANAGER'S REPORT / COMMUNICATIONS ITEMS:

Field Report

- A main break had occurred on the 6-inch AC main in Fremont Pines Road. The main had a full circle crack caused by the roots of a eucalyptus tree.
- A 1½-inch service line had been installed for a customer.
- District crews had installed a 2-inch service and meter for the Evershine subdivision.
- The Evershine and Horton subdivisions had been inspected by the District
- 50 Orion heads (for remote radio reading) on meters had been installed.
- The Hungry Horse tank had been inspected for movement. The tank has moved one-third inch since 2005. The Board suggested that the Engineer talk with a structural engineer regarding strain gauges to measure deflection.
- The District's insurance carrier representative had made an inspection visit and was very pleased overall with the District as far as safety issues. He was especially pleased that the District was installing Orion heads.
- The District was preparing for another round of Lead and Copper testing.
- A Town meter which waters a median strip on St. Francis had been removed.

Status of District Tower and Town of Los Altos Hills Emergency Communications Antennas At the last meeting, Director Solomon had suggested that a soils test be performed so as to confirm that there is no problem with the Town's antenna being so close to the District's La Cresta tank.

The Manager now reported that the structural engineer performing projects at the District's Deer Creek pump station had been asked to look at the antennas which are in the ground and on the tank at the La Cresta site with regard to safety, wind load, and interaction with the tank.

Customer Communications There were no customer communications.

District's Written History The Manager said he was still looking for someone to write the District's history.

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10. **DIRECTORS' REPORT:**

Water Conservation Director Waldeck reported on meetings he and Alexis Shields had attended. This Town committee, Subcommittee on Water Conservation, is working closely with the District on conservation issues.

BAWSCA Issues Director Seidel said there would be a meeting of the Bay Area Water Supply and Conservation Agency the next week. He discussed additional matters concerning BAWSCA.

Town of Los Altos Hills General Plan with Regard to Water Conservation Director Seidel noted that the portion of the General Plan with regard to water conservation had been approved.

Earth Day Director Seidel said that the District's table at Earth Day had been very successful.

District Open House The Board discussed the details of the Open House scheduled for May 24th.

ACWA/JPIA Director Anderson reported on some of the meetings he had attended at the Association of California Water Agencies/Joint Powers Insurance Authority conference he had attended. Directors Anderson and Solomon said they would have full written reports for the Board in June.

Agenda Item Requests The Board identified agenda items for the June 2007 meeting.

11. **CLOSED SESSION:** The Attorney convened the meeting to closed session at 8:40 p.m. pursuant to Government Code Section 54956.9(b) due to significant exposure to litigation based on a claim submitted by Aleli and Casildo Gabayan. The meeting was convened to open session at 9:00 p.m. It was reported that in the closed session, on motion by Director Anderson, seconded by Director Waldeck, the Board rejected the claim of Aleli and Casildo Gabayan by the following votes:

Ayes:	Directors Anderson, Seidel, Solomon, and Waldeck
Noes:	None
Absent:	Director Jones

12. **ADJOURNMENT:** The meeting was adjourned at 9:02 p.m. to reconvene at a workshop meeting on June 12, 2007, at 5:00 p.m. to be followed by the regular Board meeting at 6:30 p.m. in the District office.

Respectfully submitted

s/_____
Lucy E. Xavier, District Secretary

Approved: s/_____
Daniel F. Seidel, President